

# ESOL POLICY

**NAG I  
NO. 110**

## **Purpose**

Provide students for whom English is not their first language a high quality English language support programme to allow the students to participate effectively and productively as well-rounded members of the St Heliers School community.

## **Guidelines**

1. Qualified TESSOL teachers will be employed to provide ESOL students high quality English language support programmes.
2. Wherever possible, the school will endeavour to provide interpreters/translators for parents/children when necessary and appropriate, including bilingual workers for refugee students.
3. Bilingual information gathering forms will be available in a number of languages, to be completed during enrolment.
4. After enrolment, ESOL teachers will assess the needs of new ESOL students, communicate with classroom teachers, and apply to the Ministry for ESOL funding at the appropriate time.
5. ESOL and international students will be grouped and targeted by the ESOL teachers at a level of support according to their needs.
6. Mainstream classroom teachers will plan to meet the needs and support the learning of ESOL students across all curriculum areas.
7. Professional development will take place through staff meetings, team meetings and ongoing communications between classroom teachers and specialist ESOL staff.
8. ESOL teachers, in conjunction with classroom teachers will carry out ongoing assessments twice a year for Ministry funded ESOL students, using standardized tests to determine cohort level.