

REPORTING ON STUDENT PROGRESS POLICY

NAG 2
No. 201

Purpose

The statutory requirement to report to parents/caregivers on their child's progress is detailed in the Education Act and also required under NAG 2. We seek to ensure parents have access to their child's progress at school in each curriculum area, and to assist with developing links between the school and home.

Guidelines

- Parents and caregivers will have reasonable access to their child's details of progress at school.
- Notice of access to information should be given by a parent or caregiver to the school allowing sufficient time to collate relevant information.
- There will be a 'Meet the Teachers Evening' held during the 3rd or 4th week of term one when teachers outline programmes of work, discuss work and behavioural expectations of pupils and general class routines.
- Formal reporting, in written form, on a child's progress will be provided through mid-year and end of year written reports. Requirements of reporting may change with the implementation of National Standards.
- Specific formal opportunities will be provided at the time of mid year reports for parents or caregivers to discuss with individual teachers their child's progress.
- Approaches to discuss a child's progress at a time other than those formal times can be made either through the school office or by making an appointment directly with the class teacher.
- All information relating to students is subject to the Privacy Act provisions.