



## School Code of Conduct for International Students at St Heliers School

Students shall comply with the Code of Behaviour, school rules and regulations.  
Attend school on a regular basis.  
Wear the correct school uniform.  
Comply with residential caregiver rules and regulations.

**Students should uphold the School Values and Rules:**

### **SCHOOL VALUES**

**Honesty:** Always be truthful.

**Responsibility:** Be trustworthy, reliable and be accountable for own actions.

**Diligence:** Be conscientious and hardworking.

**Self Discipline:** Show self-control.

**Respect:** Display manners, courtesy and fairness towards each other and value the diversity of cultures in our society.

**Care:** Value and appreciate our environment by caring for our school, community and planet.

### **SCHOOL RULES**

1. Uphold the School Values.
2. Always address staff and other adults as Mr/Mrs/Ms/Miss.
3. Adhere to the Dress Code.
4. Always complete classwork and homework to the best of their ability.
5. Always allow others to work without being bothered.
6. Move around the school quietly in class lines during instructional periods.
7. Always be seated to eat morning tea and lunch.
8. Lock any bicycle/scooter ridden to school.
9. Obey all road rules on the way to and from school.
10. Adhere to bell times:

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| 8:30 am  | Classrooms open   |
| 8:50 am  | Morning assemblies<br>Tuesday Yr 0-2, Wednesday Yr 5-8, Thursday Yr 3-4 |
| 9:00 am  | Classes commence  |
| 10:40 am | Morning Tea   |
| 11:00 am | Return to classroom   |
| 11:05 am | Classes recommence  |
| 12:30 pm | Lunch bell – lunches are eaten  |
| 12:40 pm | Release to playground   |
| 1:25 pm  | Return to classroom   |
| 1:30 pm  | Classes recommence  |
| 3:00 pm  | End of day  |

Two short rings on the bell indicate a wet playtime or lunchtime, which mean all students are inside, in their own classrooms. Play board games, read, draw and complete schoolwork (etc.) quietly during wet playtimes and lunchtime.

**The following are not permitted at St Heliers School:**

1. Students in classrooms before the 8:30 bell.
2. Students in classrooms or the hall at play and lunchtime without teacher supervision.
3. Chewing gum, fizzy drinks or lollies.
4. Running around corners.
5. Contact games without adult supervision.
6. Leaving school grounds during school without permission.
7. Students in the Staff carpark.
8. Students in the following areas: behind Rooms 1 – 6 and Rooms 7 – 12.
9. Food in the hall or on the artificial turf.
10. Drinks other than water on the artificial turf.
11. Playing with balls in classrooms.
12. Climbing trees.
13. Mobile phones or cameras (Mobile phones are not permitted at school unless a parent requests, in writing to the class teacher, that a mobile be brought to school for personal safety reasons. In such circumstances, the student must give the mobile to the class teacher in the morning and it is the student's responsibility to collect it at the end of the day).
14. No use of social media on the school premises is permitted, e.g. Facebook, Instagram, Snapchat.
15. When using the internet, students should follow the values of St Heliers School, in particular being **responsible, honest, and respectful** and showing **care**.
16. When using the internet at school students should follow the school rules for using the internet.
13. Riding bikes within the school grounds.
14. Any item that is widely regarded as being unsuitable to bring to school, mainly for health or safety reasons e.g. matches, fireworks, skateboards, knives, electronic products.

**KEY SOCIAL SKILLS**

Students are expected to:

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| <ul style="list-style-type: none"><li>▪ Do what the teachers say</li><li>▪ Speak pleasantly to adults and using manners</li><li>▪ Speak pleasantly to peers</li><li>▪ Be helpful and co-operative</li><li>▪ Use initiative</li><li>▪ Follow class and school rules</li><li>▪ Listen to the teacher</li><li>▪ Put effort into work</li><li>▪ Work independently to the best of their ability</li></ul> | <ul style="list-style-type: none"><li>▪ Be friendly</li><li>▪ Take turns and sharing</li><li>▪ Leave other people's things alone</li><li>▪ Say what worries you – particularly if you feel you are the victim of bullying</li><li>▪ Manage anger</li><li>▪ Cope with frustration/not getting own way</li><li>▪ Accept consequences for misbehaviour</li><li>▪ Ask for help in a constructive manner</li><li>▪ Contribute to class discussions</li><li>▪ Display Sportsmanship</li><li>▪ Not touch other students, or use physical force at any time.</li></ul> |
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